

**Village of Elberta Michigan  
Council Meeting Minutes  
March, 17, 2011**

The regular meeting of the Elberta Village Council was held at the Community Building, Thursday, March 17, 2011.

Present: R.Manville,Bower, Jenks, Stapleton, Soper, L.Manville, Thorsen, and Holmes.  
Absent: none

Guests: Laura Manville, Lois Schram, Arthur Melendez, Jennifer Wilkens, Emily Votruba, Ruth Nanni, Carolee Ness, Ken Bonney, Marcia Stobie, Chris Sullivan, Dave Bower and Kelli Stapleton.

**APPROVAL OF MINUTES:**

Motion by Holmes supported by Jenks to approve the minutes of the public hearing and regular meeting of February 20, 2011. Yeas - 7.

**APPROVAL OF AGENDA:**

Motion by L.Manville supported by Jenks to approve the proposed agenda. Yeas - 7.

**PUBLIC COMMENT:**

Marcia Stobie gave her Commissioner's report.

**CORRESPONDENCE:** The Letter received from Northwest Michigan CWMA (Cooperative Weed Management Area)concerning the invasive garlic mustard plant was discussed. Chris Sullivan explained that CWMA has conducted garlic mustard pulls for the Conservancy in the past and would like to continue doing so. He said that hopefully the Thorpe property will be in the hands of the Village by the time (May) the pull is required. Sullivan said that CWMA does a very good job and hopes that the Village will continue to work with them.

**APPROVAL OF BILLS:**

Motion by L.Manville supported by Soper to approve the bills for February 1 to February 28, 2011 in the amount of \$22,634.99 (accounting checks)and \$10,907.82 (payroll). Yeas - 7.

L.Manville said that she would like to have a detailed earning report every month. Holmes was against the need for having the report.

Department heads were heard from.

**Parks & Rec:** L.Manville discussed the need and practicality of a credit card for P&R. Laura Manville said that an additional credit card could be obtained for P&R under the Village's name. She said that the only person eligible to use the card for P&R would be the person whose name

is on the card. All of the Council was in agreement that the P&R should have a credit card.

Beach: Thorsen reported that a group from the Manistee Youth Build would do scheduled clean-up of the Elberta Beach for the upcoming season. R.Manville said that he was looking into the possibility of establishing a specific area for a dog beach.

Presidents Report: R.Manville reported on his meetings with various people. He said the agreement with ELHC is in the process of being finalized. The agreement deals with the \$10,000 payment. There was a mixup with the proposed meeting between R.Manville, Gest and F&V. R.Manville said that he is still pursuing setting up a meeting. He complimented Votruba on the success of the *Elberta Alert*.

Budget Committee: the budget committee met twice to finalize the budget. All members of the committee were present.

#### AGENDA:

1.D/A Budget Amendments for Fiscal Year 2011/2012. Laura Manville, Village Treasurer, explained the amended budget. She said due to her recent illness the budget committee had been unable to meet. L.M. Manville explained that a budget needs to be in place before the start of the fiscal year so the budget from the previous year was adopted. She said the budget committee was able to agree on the parts to be amended. Motion by L.Manville supported by Holmes to amend the budget for fiscal year 2011/12 as follows: General Fund from \$582,800 to \$542,902; Major Streets \$25,350 to \$23,600; Local Streets \$33,200 to \$27,300; Park Fund from \$35,000 to \$40,900; Sewer Fund from \$161,400 to 137,650; Water Fund from \$32,650 to \$35,900; Garbage Fund from \$16,000 to \$14,000. Yeas - 7.

2. D/A Budget Amendments for Fiscal Year 2010/2011. Laura Manville explained the proposed amendments and how the payback process works. Motion by L.Manville supported by Holmes to amend the budget for fiscal year 2010/11 by \$26,659.33 and the paybacks by \$40,384.79. Yeas - 7.

3.D/A Land Conservancy. Chris Sullivan discussed a proposed management plan for the Elberta Dunes South Natural Area. He said the Conservancy would pay for all the service activities associated with the plan. Motion by Holmes supported by Soper to approve NWMCOG proposal for creating a management plan for the Elberta Dunes South Natural Area. Yeas - 7.

4.D/A LSS Cleaning - Bids. L.Manville feels that the cleaning for the LSS should go out for bids. She said that according to the Village Ordinance anything over \$2500 must go out for bids. It was discussed at length. Holmes was against putting it out for bids. He thinks we should keep it the way it is. Motion by L.Manville supported by Jenks to put the cleaning of the LSS per event out for bids. Yeas - 5 Nays - Holmes and Thorsen.

5.D/A Part-Time Help - DPW. Ken Bonney said that Hendershott will continue with the

mowing. He would like Duane Wallace to be given two days per week. This would guarantee that Wallace would be available next winter. Motion by L.Manville supported by Holmes to hire Wallace for a minimum of two days per week. Yeas - 7.

6.D/A Porta-Jon Services. Several proposals plus the fees charged by the present vendor were discussed for the porta-jon services at the big park and the mini pond. Motion by L.Manville supported by Jenks to engage Williams & Bay Pumping Services for the portable restroom services at the big park and the mini pond. Yeas - 7.

7.D/A Signature Authorization - Land Conservancy Project. R.Manville explained that the Purchase Agreement between the Village and the Conservancy had been gone over and fine tuned by the Village Attorney, Joe Quandt. Quandt was satisfied with the agreement, He said that the signature authorization should be very specific and not a blanket authorization. Motion by Jenks and supported by L.Manville to authorize Village President, Reginald Manville to sign a purchase agreement between the Grand Traverse Regional Land Conservancy and the Village of Elberta associated with the Elberta Dunes Sale. Yeas - 7.

8.D/A Meeting Dates, Times and Location for Fiscal Year 2011/12. Stapleton Asked if there was a chance of changing the meeting date to the third Monday of the month. He said it might work better for his schedule. Discussion followed. Motion by L.Manville supported by Holmes to continue with the regular meetings of the Village Council be held on the third .Thursday of each month at 7:00 pm at the Community Building. Yeas - 7.  
Public Comment was heard.

Motion to adjourn was accepted.

Sharyn Bower, Village Clerk